



Reserved Electrolysis Appointment Cancellation Policy

Contact Electrology Essentials: (414) 303-0660 (text preferred) or leave voicemail

Details for advance notice of cancellation for reserved appointment:

I reserve my time for you when you book an appointment. This time is put aside from my workday to treat you exclusively. Please be considerate if you must cancel your booking, as I have other clients who are waiting for an appointment and would take your appointment if given enough notice. Even with having a continual weekly waitlist, it's extremely difficult to fill last minute cancellations.

- 1 Please cancel your appointment giving as much notice as possible.
72 hours is ideal, (3 days) to extend your appointment to a client on my waiting list.
 - 2 Failure to cancel with at least 24-hour notice results, not only, in a loss of business to my clinic, but deprives another client of the chance of treatment.
 - 3 **Less than 24-hour cancellation notice:** I make every attempt to fill your reserved appt time, if I am unable to fill it, you will be charged for the FULL appointment treatment fee for the session you reserved. (Various payment methods accepted)
 - 4 If payment is not received within 3-days of missed appointment, all future appts will be cancelled and, no further appointments will be allowed.
- **Note:** Clients on my waiting list need time to prepare for treatment allowing their hair to grow, electrolysis is unique in this requirement.
 - I understand that genuine emergencies happen, and I use discretion for each situation.
 - Habitual cancellations will result in no future bookings being accepted, or pre-payment when scheduling

I have read, understand, and accept Electrology Essentials cancellation policy.

Signed..... Date.....