



# *Electrology Institute of Wisconsin, LLC*

## *Course Calendar*

*Fall / Winter 2024 -2025*

Unit/ Lesson	Date	Overview
<b>Online Theory</b>	10/28/24 - 2/10/25	<p style="text-align: center;"><b>Online Electrology Theory Course</b></p> <p>Study at your own pace, complete ten units (210 hours) required in electrology theory online by the Wisconsin Department of Safety and Professional Services, Cosmetology Examining Board.(10- 16 weeks) Students must complete the online theory course prior to attending in-person clinical/ practical course.</p>
Intro to course	Feb 14	<p style="text-align: center;"><b>Intro to Clinical Electrology Course</b></p> <p><u>Clinical LP 1:</u></p> <ul style="list-style-type: none"> <li>• Class Introduction/ On-boarding</li> <li>• Student clinical daily duties</li> <li>• Insertion Practice</li> <li>• Safety and Sanitation procedures</li> <li>• Importance of professional presentation; personal hygiene and grooming</li> <li>• Importance of maintaining professional ethics</li> </ul> <p><u>Theory:</u> N/A; Individual student needs</p>
U1	Feb 15	<p><u>Clinical LP 2:</u> Introduction to practical application of Safety and sanitation requirements</p> <ul style="list-style-type: none"> <li>• Clinical station procedures for set -up and take down incl. S &amp; S</li> <li>• Intro to electrology machines and basic operation</li> <li>• Identify keys on epilator</li> <li>• Intro to basic care and maintenance for electrology machines</li> <li>• Lighting and visual aid use</li> <li>• Identify different probe types and their function</li> <li>• Hair types and the different stages of growth</li> <li>• Angle of insertion</li> <li>• Depth gauge</li> <li>• Insertions on human skin</li> </ul> <p><u>Theory:</u> Review Unit 1- Explore the History of Electrolysis Unit 1-History of Electrolysis <b>Review Quiz</b></p> <p style="text-align: right;">Unit 1</p>

Unit/ Lesson	Date	Overview
U5 (a/b)	Feb 16	<p><u>Clinical LP 3:</u></p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Determine the depth gauge of a hair</li> <li>• Implement safe positioning/draping for client/operator</li> <li>• Ergonomics for operator</li> <li>• Ergonomics for client</li> <li>• (3) basic Modalities, cata/ anaphoresis</li> <li>• Programming machines</li> <li>• Choosing modalities on machines based on client needs</li> <li>• Positive/ Negative poles</li> </ul>
		<p><u>Theory:</u> Electrology Equipment used in Electrolysis- Electricity and Equipment Review Unit 5- Electrology Electricity and Equipment <b>Review Quiz</b></p>
U-3 (A)	Feb 21	<p><u>Clinical LP 4:</u></p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Record keeping</li> <li>• Documentation of electrolysis abbreviations for body areas and modalities</li> <li>• Identify contraindications</li> <li>• Document contraindications</li> <li>• Identify skin diseases and disorders</li> <li>• Document skin diseases and disorders</li> <li>• Bono modality Experiments</li> </ul>
		<p><u>Theory:</u> Investigate Infection Control, Microbiology- Microbiology</p>
U-3 (B)	Feb 22	<p><u>Clinical LP 5:</u></p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Continue Bono experiments if not completed in prior lesson</li> <li>• Consultations</li> <li>• Designing safe, effective treatment plans</li> <li>• Professional evaluation of treatment progress</li> <li>• Positive communication techniques</li> <li>• Effective questioning/ active listening techniques</li> <li>• Side effects</li> <li>• Practical application of electrology services on classmates, models, or guests</li> </ul>
		<p><u>Theory:</u> Investigate Infection Control, Microbiology- Safety/ Sanitation, Infection Control</p>

Unit/ Lesson	Date	Overview
U-3 ( C)	Feb 23	<p><u>Clinical LP 6:</u> Orasoptic visit- Loupes TBD</p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Discomfort solutions (Lidocaine, ice, fan, pain relievers, etc)</li> <li>• Relaxation techniques, vocal anesthesia</li> <li>• Accommodations for special needs of client</li> <li>• Recommendation of skin care products for client needs</li> <li>• Practical application of electrology services on classmates, models, or guests</li> </ul>
		<p><u>Theory:</u> Investigate Infection Control, Microbiology- Safety/ Sanitation, Infection Control</p>
U-3 ( C)	Feb 28	<p><u>Clinical LP 7:</u></p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Scheduling clients</li> <li>• Professional phone techniques</li> <li>• Collecting sales payments</li> <li>• Inventory</li> <li>• Record keeping</li> <li>• Practical application of electrology services on classmates, models, or guests</li> </ul>
		<p><u>Theory:</u> Review U 3 A-B-C Infection Control, Microbiology- Safety, Sanitation, Infection Control Unit 3 -Infection Control, Microbiology <b>Review Quiz</b></p>
U-6 (A/B)	March 1	<p><u>Clinical LP 8:</u> Guest Services, Orasoptic visit- Loupes TBD?</p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Auto Delay and report functions</li> <li>• Manual and automatic modes</li> <li>• Epilator troubleshooting</li> <li>• Sterilizer failure/ troubleshooting</li> <li>• Biological monitoring</li> <li>• Practical application of electrology services on classmates, models, or guests</li> </ul>
		<p><u>Theory:</u> Analyze modalities of electrology; Thermolysis/ Galvanic- Videos/ Schuster</p>
U-6 (C/D)	March 2	<p><u>Clinical LP 9:</u> Orasoptic visit- Loupes TBD?</p> <ul style="list-style-type: none"> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical assessment client services</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u> Analyze modalities of electrology; Blend / All Modalities -Videos or Schuster Videos Unit 6- Modalities of Electrology <b>Review Quiz</b></p>

Unit/ Lesson	Date	Overview
U-8 (A )	March 7	<p><u>Clinical LP 10:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u> Investigate execution and techniques used in electrolysis; execution</p>
U-8 (B)	March 8	<p><u>Clinical LP 11:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u> Investigate execution and techniques used in electrolysis; techniques</p> <p>Unit 8- Execution and techniques used in electrolysis, <b>Review Quiz</b></p>
U-7	March 9	<p><u>Clinical LP 12:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u>Examine probes used in electrolysis</p> <p>Unit-7 Electrolysis probes, <b>Review Quiz</b></p>
U- 4 (A)	March 14	<p><u>Clinical LP 13:</u> Guest Services</p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u> Examine the human body; anatomy and physiology</p>
U-4 (B)	March 15	<p><u>Clinical LP 14:</u>Guest Services</p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u> Examine the human body; Endocrine system/ glands</p>

Unit/ Lesson	Date	Overview
U-4 (C)	March 16	<p><u>Clinical LP 15:</u> Guest Services</p> <ul style="list-style-type: none"> <li>• Midterm Practical Review</li> <li>• Client Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p><u>Theory:</u> Examine the human body; Skin disorders and diseases</p>
<b>NO CLASSES</b>	<b>3/21-3/23</b>	<b>— NO CLASSES / EASTER —</b>
U-4 (D)	March 28	<p><u>Clinical LP 16:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> </ul> <p><u>Theory:</u> Examine the human body; hirsutism, hypertrichosis</p> <p>Unit 4 The human body <b>Review Quiz</b></p>
U-2 (A/B)	March 29	<p><u>Clinical LP 17:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p><u>Theory:</u> Professional Standards related to electrology; Regulatory bodies, workers rights</p>
U-2 (C/D)	March 30	<p><u>Clinical LP 18:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p><u>Theory:</u> Professional Standards related to electrology; Law/ Administrative Code/ National Standards, Ethics</p> <p>Unit 2 Law/ code, professional standards, ethics <b>Review quiz</b></p>

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U-9	April 4	<p><u>Clinical LP 19:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p>Theory: Investigate business management, professional development, and psychology related to electrology review</p> <p>Unit 9 Business management, professional development, and psychology <b>Review quiz</b></p>
U-10 (A/B)	April 5	<p><u>Clinical LP 20:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p><u>Theory:</u> Hair removal methods, advanced techniques (Minor Skin Imperfections, transgender patients)</p>
U-10 (A/B)	April 6	<p><u>Clinical LP 21:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p><u>Theory:</u> Hair removal methods, advanced techniques (Minor Skin Imperfections, transgender) <b>Review Quiz</b></p>
-----	April 11	<p><u>Clinical LP 22:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul> <p><u>Theory:</u> N/A; Individual student needs</p>
-----	April 12	<p><u>Clinical LP 23:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>

		<u>Theory:</u> N/A; Individual student needs
U-10 (C/D)	April 13	<u>Clinical LP 24:</u> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<u>Theory:</u> Theory written state board exam review
U-10 (C/D)	April 18	<u>Clinical LP 25:</u> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<u>Theory:</u> Theory written state board exam review
U-10 (C/D)	April 19	<u>Clinical LP 26:</u> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<u>Theory:</u> <b>ASSESSMENT</b> <b>Written state board exam; THEORY pm</b>
U-10 (C/D)	April 20	<u>Clinical LP 27:</u> <ul style="list-style-type: none"> <li>• Practical Mock State BoardPrep/ review</li> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<u>Theory:</u> N/A; Individual student needs
U-10 (D)	April 25	<u>Clinical LP 28:</u> <ul style="list-style-type: none"> <li>• <b>PRACTICAL ASSESSMENT</b> Mock State Board PM (TBD)</li> <li>• Guest Services am</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<u>Theory:</u> N/A; Individual Student Needs

Unit/ Lesson	Date	Overview
U-10 (D)	April 26	<p><u>Clinical LP 29:</u></p> <ul style="list-style-type: none"> <li>• Guest Services am and pm</li> <li>• Continuation of skills learned in prior lessons</li> <li>• Practical application of electrology services on classmates, models, or guests</li> <li>• Determine personal growth needs covered in all practical lessons needing more practice</li> </ul>
		<p><u>Theory:</u> N/A; Individual Student Needs</p>
_____	April 27	<p><u>Clinical:</u> LP 30:</p> <ul style="list-style-type: none"> <li>• Final Guest Services</li> <li>• Graduation Lunch celebration</li> <li>• Guest Services am and pm</li> <li>• Practical application of electrology services on classmates, models, or guests</li> </ul>
		<p><u>Theory:</u> N/A; Individual Student Needs</p>
Waxing Certification	TBD	<p><b>Optional:</b> 8-hour theory and practical waxing certification course with live models. Honey and creme wax using strips, and Cold wax methods. Men and women, facial, and body hair removal</p>